

FEDERAL CITY PERFORMING ARTS ASSOCIATION. INC.  
MEETING  
BOARD OF DIRECTORS  
9 November 1987  
LEVINE SCHOOL OF MUSIC  
7:30 P.M.

PRESENT:	ABSENT:	ALSO PRESENT:
Bohn	Hunnicutt--	Sisson
Bergstrom	(proxy to Herman)	
Brayton	Van Luyn	
Cooper		
Edens		
Herman		
Lester		
Padgett		
Rettenmaier		
Rosendall		
Starner		

1. PRELUDE:

HERMAN Played, as a prelude to the meeting, a rehearsal tape of "The War Prayer."  
LESTER Noted problems with re-arranging for TTBB and with instrumentalists for our concert may exist.  
RETTELMAIER The piece does not meet the requirements for "something similar in tone and content to last March's Concert," which was mandated by the Board.  
This serious and perhaps difficult piece of music will consume approximately one-half of the GMCW set.  
ROSENDALL Expressed that he is not willing to have us start (again) a concert with such a piece of music.

2. CALL TO ORDER:

HERMAN Called meeting to order at 8:00 P.M.

Announced:

ZISKIND is returning the proclamation.  
The archival copy of the tape recording for last December has been received.  
He will meet with Lawyers for the Arts and with the musician's union to discuss rehearsal/study tapes.  
Bruce TRINKLEY will talk with conductors of other major choruses about their approaches to study tapes.  
We hope to pursue this matter well-prepared.  
He has been working with Roger BERGSTROM on grants.

3. MINUTES:

BRAYTON: Moved that the minutes of the board meeting of 14SEP be accepted.  
CARRIED.

ROSENDALL Moved that the minutes of the board meeting of 27SEP be accepted.  
CARRIED.

BRAYTON Moved that the minutes of the board meeting of 18OCT be accepted.  
CARRIED.

HERMAN Corrected the minutes of the 19OCT board meeting: "The group-sales letter needs follow-up and personal contact to be successful."

BRAYTON Corrected the minutes: "BRAYTON asked President HERMAN to announce that 5DEC87 be a Saturday Rehearsal."

BOHN Moved that the corrected minutes of 19OCT be accepted.  
CARRIED.

COOPER Corrected the minutes of 25OCT: He was present.

BRAYTON Moved to accept the corrected minutes of 25OCT.  
**CARRIED.**

HERMAN Wanted the record to show that he has ROSENDALL's proxy for the meeting of 1NOV.

PADGETT Moved to accept the minutes of 1NOV as amended.  
**CARRIED.**

**4. TREASURER's REPORT:**

BOHN Presented the Treasurer's report of 31OCT87.  
Discussed transactions and forms.  
Presented a "Budgeted vs. Actual" report.  
Check request forms seem to be working very well.  
Accountant's report is in the mail to us; it will deal only with the income statement, not with the balance sheet. The report will recommend controls to the process.  
We do not depreciate at the present time.  
A music inventory must be completed.

EDENS Is Eagle bartending going alright?  
BOHN Yes; receipt of money is timely.

RETENMAIER Have we received the last \$5.K from the DC Commission?  
BOHN It has been received, and will be reported next month.  
The money will go into the checking account.

PADGETT Requested clarification 2 money-market accounts and the checking account.

BOHN Explained.  
BOHN Stated that \$700.00 was added to 4407 as budgeted Eagle bartending.  
A request for extension on filing 990 has been filed with IRS.

RETENMAIER Moved to accept the Treasurer's report, as presented.  
**CARRIED**

**5. MUSIC DIVISION REPORT.**

SISSON We need three more instrumentalists for the Holiday Concert; the process is going well.  
All instrumentalists hired are sympathetic to GMCW.  
Has spoken with other groups about booking orchestras.  
Has spoken with a representative of Washington Lawyers for the Arts.  
Explained pro bono program, and direct costs which must be paid; we are not charged for time.

ROSENDALL Moved to spend \$25.00 filing fee to secure a pro bono lawyer through Washington Lawyers for the Arts.  
**CARRIED**

SISSON Spoke of the winter conference of GALA in Miami, and of the invitation to GMCW to sing there on the 20FEB88 weekend. We will need a good representation of the Chorus to accept the gig. Airfare would probably be the responsibility of the GMCW member; we have been promised Florida hospitality.  
What type of music will be performed.  
We haven't gone that far yet; first we have to see if it is feasible.

ROSENDALL We should stress serious commitment for those indicating that they will sing the Florida gig.  
Will this have an adverse effect on the April concert?  
No.

COOPER Scholarship money is not in the budget for this.  
SISSON Seattle (GALA III) should be our first priority for travel.  
BRAYTON Expressed concern over work-load, and scholarship costs.

BRAYTON Moved that the Board consider, in concept, the invitation, subject to consultation between the Executive Producer, Music Division, Membership, and Board.  
**CARRIED**

SISSON	Reviewed attendance and some of the many issues surrounding that.
RETtenmaier	Wants to prepare a questionnaire on the proposed Florida gig, and a questionnaire on chorus attitudes and ideas. Noted the importance of a consensus from the membership. Would like that instrument to deal with the chorus season.
BOARD LESTER ROSENDALL	Discussed, at length "War Prayer." Questioned if there were ideas for alternative programming. Expressed desire for shorter, more accessible piece(s), and noted that we are not billing April as a "serious" concert. The Board should be mindful whether or not patrons will buy tickets if this is what we are going to give them.
BRAYTON	Wanted to explore the possibility of making "War Prayer" a joint piece. Noted that we should strongly consider the Repertoire Advisory Committee's recommendation.
SISSON BERGSTROM HERMAN	Stated that this was not a good candidate for a joint piece. Expressed a lack of enthusiasm over the programming. Poiled Board on "War Prayer:" 'Do not accept the program as it is.' 'Do not do the piece at all in April.' 'Do not do as the lead-piece.' 'Abstain'

ALL  
4 VOTES  
4 VOTES  
2 VOTES

RETtenmaier & BRAYTON Moved that a Board meeting be called at 5:50 P.M. on Sunday, 15NOV87, to discuss "War Prayer" and programming for the spring concert with the Director.  
**CARRIED**

#### 6. EXECUTIVE PRODUCER's REPORT:

BRAYTON Submitted Executive Producer's report.

COOPER Moved that chorus members purchase red bow-ties, and that they be a part of the performance uniform for the Holiday Concert.  
**CARRIED**

#### 7. MEMBERSHIP DIVISION REPORT:

STARNER Reviewed membership statistics:

18 of 78 are on leave  
3 are of questionable status  
1 is a complete withdrawal  
45% have 3 or more absences

RETtenmaier Commended committee co-chairmen for their efforts  
EDENS There were only 57 at last night's rehearsal.  
BERGSTROM It all comes back to excitement in programming.  
LESTER We did a stunning concert with 58 last Christmas.  
EDENS Expressed appreciation for SISSON's and TRINKLEY's comments to the membership at rehearsal last night.  
STARNER Ed KAUFMAN will be working with restaurants and caterers for post-concert parties, and is working in ernest on a place for December.

#### 8. FUND RAISING:

LESTER The computerization of donor records is taking shape. HUNNICUTT is now planning the december gala with the Capital Club.

BERGSTROM Reviewed a new publication from the American Association for Corporate Contributions.

ROSENDALL Moved that we subscribe to the publication for \$35.00/year.  
**CARRIED**

BERGSTROM The Automation Committee requested a grant application to Ashton Tate for a copy of their "dBASE III Plus" computer program for GMCW; that request has been made.

PADGETT The 'china and glassware' sale will begin on Sunday.

**9. PR and PUBLICATIONS:**

ROSENDALL Announced that letterhead, envelopes, and business cards are in.  
Spoke of group-sales, and that little follow-up is being done to the group-sales letter. New sales contacts are being made, but to be effective, there must be personal follow-up.  
Reviewed graphic design for the Holiday concert.  
We need updated photos; will look to Jim MARKS for a package deal for GMCW.

STARNER Will there be official chorus photos?  
HERMAN Will support staff be included?  
ROSENDALL A post card sized version of the poster is being produced.  
Advertizing for the Blade is set  
Is looking for a pro bono business consultant to the arts.

**10. LONG RANGE PLANNING:**

COOPER Proposed that we have individuals fund themselves to GALA Festival III (Seattle ((and Vancouver))), and that GMCW pay member registration for the conference.  
Special fund-raisers will be necessary to help defray costs.  
Scheduled payments are necessary if the burden of payment is to be spread-out.

HERMAN Preferred that a deferred payment plan be made available to members in need, but that it be a formal arrangement this time.

**11. LEGAL:**

SISSON Has spoken with Nelson BAIN about 'Release of Liability,' and expects some guidance/information on that issue.

**12. LOGO AND LICENCING:**

HERMAN Reviewed background on a proposal to licence our logo.  
Noted that the legal implications have not been explored yet.  
BERGSTROM GMCW-logo items should be used only for ourselves or for our fund raisers.  
ROSENDALL We have to control use of the logo.  
BOHN Noted that this was a good opportunity to "sell" the chorus, and also a good opportunity for him to sell.  
The chorus should get a percentage for its property.  
Would prefer a licencing agreement, for him to use the GMCW logo, with all the specifics spelled-out.  
PADGETT The licencing procedure and process is very involved.

BERGSTROM Moved that we do not licence the GMCW logo at this time  
**CARRIED**  
[BOHN abstained]

**13. ADJOURNMENT:**

BRAYTON Moved to adjourn.  
**CARRIED**

Meeting adjourned 11:00 P.M.

W. F. Rettenmaier, Jr.  
Secretary